Greetings from Jerry Waldron (co-chair) and election of co-chair
Jerry Waldron, CIO and presiding officer of ITPC, called the meeting to order and sought nominations for a Co-Chair. Jeff Kerswill nominated Sharon Whitfield. The committee unanimously elected Sharon Whitfield as the new co-chair of ITPC.

Observations from the CIO
Jerry Waldron presented a handout regarding his general observations about the IT Department since beginning the position of CIO, four months ago. The handout ranked how TCNJ was performing in the areas of: infrastructure (7*), security (7*), staffing (8*), funding (7*), campus support (7*) and governance and campus interest (8*).
In addition to the handout, Jerry Waldron, Jeff Kerswill, Xiao-Ming Sun and Shawn Sivy provided additional narrative about the handout including: ranking methods, identified problem areas and resolutions.

Jerry Waldron will provide the CIO observations as an addendum to the meeting minutes.

*Number denotes ranking of TCNJ on a scale from 1-10.

**Summer Update- Directors and CIO**
Jerry Waldron provided the following update:

- EMS (http://www.dea.com/) will replace R25 scheduling software, pending the Board of Directors approval.
- New parking system has been selected, pending the Board of Directors approval.
- A new IT Security Advisory Team has been created in response to the security audit. This group will provide suggestions to enhance security to the CIO and the ITPC.

Shawn Sivy (Director of Network & Technical Services) provided the following update:

- Wireless:
  - Wireless-at-TCNJ & Wireless-at-TCNJ2 networks have been replaced by Wireless-at-TCNJ3.
  - Wireless networking has been added to Norsworthy Hall, New Residence Hall and areas of EAB.
  - Networking group awaits construction finalization to add wireless networking to the new Education building.
  - Additional wireless users have been added to prevent IP (internet protocol) exhaustion.
  - Voice communication, such as the telephone systems and cell service, resolutions are being explored
  - Security policies are being re-examined.

Jeff Kerswill (Director of User Support Services)

- Over 400 computing systems have been refreshed or upgraded
- In July, TCNJ signed a contract with Canvas, LMSIC’s selection to replace SOCS. Pilot testing has begun. Canvas training will begin in October.
- Help Desk has a new call tracking system.

Xiao-Ming Sun (Acting Director of Enterprise Application)

- Peoplesoft upgrade of HR will be completed by Enterprise Applications
- HR is receiving user training on the newly upgraded system
- Reviewing potential security issues, including access controls, with Peoplesoft.
- Student worker management applications, such as position postings and timesheets, will now be available using online. Training has been offered to the TCNJ Community.

**Course Evaluation and cTranscripts (presented by guest, Libby Alcaro)**
Libby Alcaro reported that the specifics for a PAWS “bolt-on” are due on September 15th. The intended outcome is to utilize the “bolt-on” so that online course evaluations will be
piloted during the spring semester. Examination of incentivize this process is being reviewed.