Minutes from ITPC/TLCP Joint Meeting
December 1, 2010

Teresa Nakra opened and discussed issues being tackled by ITPC

- The perceived digital divide between faculty and students
- Online-blended learning initiative

Nadine Stern discussed Information Technology's interest in getting a broader perspective on these topics to help plan for their needs.

Mark Kiselica discussed:

- Provided handout titled “Confirmed Blended Learning Courses and Instructors”
- Mentioned the TLPC subcommittee on Learning Communities
- 8 Blended learning courses will take place Summer 2011
- Rationale:
  - Requests from faculty for support with distance learning.
  - IT also getting similar requests.
  - Budget crisis – this is an alternate source of revenue since hundreds of students take courses at community colleges over the summer. The reason is because students feel they cannot physically attend the college the number of times required for face-to-face classes.
  - A fall 2011 report will be generated to discuss the results of the blended courses.
  - It is expected that a blended course will have about 18 hours of face-to-face time.
- Questions/Answers/Discussion followed.
  - What will be the needs for writing and content support? (Tutoring Center, Library)
  - What will be the needs for IT support?
  - Will there be a requirement for a certain writing proficiency level before taking courses? No additional requirements beyond the current course requirements are expected for the blended courses taught this summer.
  - On-line library resources may be helpful. Sharon Whitfield, the new emerging technology librarian may be able to assist in this area.
  - Social Syllabus platform will be available as a tool to blended learning faculty.
  - Is there a server capacity issue with SOCS? Ryan Gladysiewicz answered “no.” He went on to mention that the issue was with the drop box size and how some were using it for large video and audio files that would use up a semester’s worth of space with one project. The new drop box quota is in-line and slightly more generous that what typical BlackBoard systems provide.
  - Overlaps with LMS Committee issues – different LMSs will be used in Summer 2011.
  - Those faculties that participate in the summer 2011 blended learning courses will present the tools they used to teach their course in a fall 2011 presentation.

Elizabeth Borland discussed the TLPC subcommittee on Developing Learning Communities

- Looking at best practices and how they can be implemented in courses

Teresa Nakra began a discussion of the role what the motivational role of ITPC should be

- Main question: Take a more proactive approach, or let technology adoption happen?
• It was suggested ITPC should be a little of both since some faculty need more assistance in selecting a technology solution.
• It was also suggested that faculty already using various technologies create 3-minute video documents of success stories (maybe on YouTube) for other faculty to learn from and include annual ITS workshop sessions as archived videos.
• Encourage faculty to tell their technology stories – “technologist of the month”, “technology story of the month”
• A suggestion to create a Qualtrics survey that faculty could complete that included two open-ended questions:
  o “What are some cool things that you are doing with technology in your courses?”
  o “What do you need help with?” (What do you need to know?)

We did not cover the following agenda items, which will need to be addressed at our February meeting:

Second part - Loser 120

IT strategic plan - ITPC driven, ITPC volunteers or other suggestions. Teresa will hold an advisory vote. Please review the current IT strategic plan found at http://www.tcnj.edu/~it/planning/index.html prior to this meeting.

Intro idea of responsible printing document - suggestions - conversation via email?

Updates
partnerships with development re: corporation funding for IT initiatives - Nadine's meeting with Matt Golden

LMS - Ryan

Google Apps for Education - Shawn