Minutes from ITPC for October 6, 2010

Introductions

In attendance: Eileen Alexy, Alex Czeto, Julie Hughes, Karen Clark, Jeff Kerswill, Rich Kroth, Teresa Nakra, Alex Pan, Pat Pasinski, Shawn Sivy, Yongming Wang and Janel Bisacquino

Excused: Sunita Ahlawat, Nadine Stern

Absent: Tom Little

We reviewed the role of the ITPC membership - to advise IT on projects/future initiatives; to keep IT informed of campus needs; to report back to the groups they represent (faculty/staff senate, student government); to report back to their deans/schools/chairs and distribute minutes to those groups.

Teresa Nakra will be co-chair for AY 2010-2011

Reviewed some of the highlights from last year:
- long range plans like telecommunications replacement project
- gave a status update on moving students to Google for email
- talked about technology demos like skype, google voice, etc

LMS review - Ryan Gladysiewicz - gave the membership an overview of the plans for an LMS review. Ryan is in the process of forming a committee with representation from each school, from staff and from students. We explained that the faculty ITPC membership may be asked to serve as representatives on this committee and they should contact their deans regarding this initiative. The committee's time line is to provide a recommendation by end of summer 2011 and begin a phased beta test in spring 2012.
Overview of IT budget process - Jeff Kerswill - gave an overview of the IT administrative and academic budget process. Will go more in depth at a future meeting. Membership can learn more about the IT budget process by visiting http://www.tcnj.edu/~it/itbudget/index.html

PrintSense changes - Jeff Kerswill - explained that starting this fall, we eliminated the "free" 600 pages per semester for student printing and began to charge students $.05 for each side of the page printed (double sided is $.10). This was done based on budget and environmental concerns. The average student prints about 300 pages per semester which will equate to about $15.00 per semester. Membership can learn more about printsense by visiting http://www.tcnj.edu/~printing/

Desktop printer removal initiative - Jeff Kerswill - based on the recent implementation of multi-functional printers/copiers/scanners and based on budget and environmental concerns, IT recommended to cabinet that we evaluate removing local desktop printers for most faculty and staff. The majority of the new mfps provide two services that previously were not available and which in the past, had justified the need for the local desktop printing - color printing and secure printing for confidential documents. Because the mfps are capable of secure print and most are capable of color printing, the expense and environmental impact of local printers was deemed to be unnecessary by cabinet. By removing 80% of the local desktop printers, the college will save over $130,000. Each dean and director will work with IT to designate which printers will be removed.

Some of the membership was concerned about not being able to print if there was a mechanical problem with the mfps. There is a 4 hour response time for Canon to respond to a service call. In addition, IT will evaluate the possibility of setting up a "backup" printer that is in close proximity to the department. Some of the membership was in favor of removing the local desktop printers and others were not. There was a discussion about the pros and cons which was tabled for an off-line discussion or a future ITPC meeting.

There are many other cost and time savings features available on the Canon printers, so for more information about using your new Canon multifunctional printer including how to use the secure print feature, visit http://www.tcnj.edu/~helpdesk/CanonPrinterScannerCopier.htm

There is further discussion on this issue occurring outside ITPC which could alter some of these details

Username change requests - (e.g. married/divorced/student to employee) - Shawn Sivy - explained that because of the automation that we now have in our Identity Management system, we do not change the username but we can assist the user in setting up an alias. For example, if someone gets married, their last name will change in the HR system, but their username (e.g. email address) will remain the same. IT can set up methods to provide an alias for the user name.

Action items from Academic Advising report and other action items from membership
Based on Lynn Braender's final report as Academic computing advisor, the membership identified the following action items as
ITPC initiatives which will be discussed at future ITPC meetings:

1. Bridging the digital divide between faculty and students and how to encourage faculty to use technology. Possible ideas:
   - invite Mark Kiselica to begin to develop a partnership with the Center for Teaching and Learning;
   - go to department meetings to share specific information e.g. how to use the advising module in PAWS and tailor the training to the department
   - identify technology "time savers" that will help with administrative tasks to allow faculty more time to work with their students
   - identify "just in time" training - what is needed and when?

2. Mobile Computing: Yongming reported that the library web committee is currently exploring the possibility of developing the mobile library website to better serve the TCNJ mobile device users. The statistics from Public Affairs shows that the library website is the second most visited on campus, only next to the main TCNJ website. Per Janel from SBDC, using wordpress for websites helps with mobilility.

3. Research potential sources of grant funding for larger IT projects. Teresa Nakra mentioned specifically NSF grants.

4. Find out/talk more about on-line blended learning - perhaps invite Mark Kiselica and Beverly Kalinowski to a future ITPC meeting.

5. LMS - we have already begun work on this