



The College of New Jersey

## **INFORMATION TECHNOLOGY PLANNING COUNCIL MEETING Minutes**

Date: 6 February 2013

Time: 1:30 pm to 2:50 pm

Location: President's Conference Room

### Planning Officer

X Jerry Waldron, CIO

### Council

X John Kuiphoff sitting for Teresa Nakra (sabbatical), faculty, School of Art and Communication

X Julie Hughes, faculty, School of Social Sciences

X Karen Clark, faculty, School of Science

X Arti Joshi, faculty, School of Education

X Jennifer Wang, School of Engineering

X Thomas Mankovich, staff senator, Records and Registration

X Laurel Wanat, staff senator, Department of Math & Statistics

X Ashley Schmidt, SGA

X Mary Bessemer, SGA

### Ex officio

X Jeff Kerswill, Information Technology

X Shawn Sivy, Information Technology

X Sushma Mendu

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### **Election of New Chair.**

Due to Sharon Whitfield's departure, ITPC needs a new chair. Jerry Waldron reminded the council of the chair's duties, and Julie Hughes volunteered to sit as chair for the remainder of the spring semester. Jerry Waldron also reported that Faculty Senate is working to address the need to replace Sharon with a new council representative from the Library.

### **Staffing Changes and Searches**

Jerry Waldron reported Jeanette Wolinski will be the new Director of Enterprise Applications replacing Xiao-Ming who was the interim director. Xiao Ming will return to her role as Associate Director of EA. Sushma Mendu is a new project manager. Three new positions will be open soon or are already open: a programmer (particularly one versed in PeopleSoft), a network administrator, and a network engineer.

### **IT Director Updates**

Shawn Sivy reported installation of wireless access has expanded to the Education Building and EAB. The School of Business will be completed soon; following that the Science Complex will be completed this semester. The Dot1x wireless network has been established on campus and will replace Wireless3 completely by the end of the semester. Dot1x allows

individuals with mobile devices to configure these devices to the new network only once. This will all but eliminate the need for repeated log-ins to the network.

Jeff Kerswill reported that pilot testing of the new learning management system, Canvas, continues this semester with 21 classes (400 students). Canvas is on schedule for a roll-out in the fall, though SOCS will continue to run concurrently for AY2013-2014. Canvas training will be the focus of the May 15 IT Workshop. SOCS users will need to move all the files they wish to upload to Canvas themselves; these files and other data will not auto-migrate from SOCS to Canvas.

Sushma Mendum reported that the R25 system will soon be replaced with the Event Management System; this switch should be complete within 3-4 months. The parking system will also be completely updated in the next 3-4 months. Projects are underway to create new mobile interfaces with the TCNJ website and to track student involvement in extracurricular and other activities.

The course assessment system is also going to be updated and moved to an online system rather than scanned paper forms. **A pilot will be completed this spring by the Office of Records and Registration**

## **Security Policies**

Jerry Waldron reviewed the newest version of the password expiration policy, which has been modified by our auditors. Under this policy, passwords will expire and require updating every 90 days. **The new password change policy will go into effect in October 2013. More information will follow.** Another policy is under review that will manage the degree of access that individuals have in PAWS when their roles at TCNJ change (i.e., graduation, employment termination, move to new department).

## **Student Survey**

Jerry Waldron highlighted some main points gleaned from a recent student survey of technology use. Ownership of Macintosh computers is increasing (40+%), as is ownership of multiple devices that require network connectivity (e.g., computer, phone, tablet, gaming system). Additionally, although Verizon access on campus continues to be of lower quality than other carriers, the majority of students use Verizon as their cellular carrier (65%).

## **IT Plan**

As the newest draft of the IT plan reveals, **several new IT infrastructure initiatives will be will be submitted for funding under the recent passing of an education bond.**

## **Other Discussion**

Mary Bessemer reported that printers continue to get deleted from computers in the library, requiring re-installation. Jeff Kerswill mentioned that new printer systems are likely coming to the library, but in the meantime IT will examine the possible root of this continuing issue.

**Next meeting, Wednesday, March 6 from 1:30 pm to 2:50 pm in President's Conference Room**