**Healthy Campus Program Council Meeting**

**Minutes**

**December 7, 2011**

Present: Marcia Blicharz (co-chair), Marc Celentana (co-chair), Valerie Tucci, Claire Lindberg, Marimar Huguet-Jerez, Rita King, Holly Heller, Ida Jackson-Woods,Stephen Scaffa, Chloe Gonzalez, Maria Spinosi, Daniel DeChiara

1. Minutes of November 2, 2011, approved as corrected on page 2, #6 Agreed this is the committee MISSION, not goal:

“Create a campus culture defined by ongoing holistic health related programs, policies and practices, focused on enhancing the mental, physical and spiritual well being of students, faculty and staff.”

 also Stephan Scaffa named spelled incorrectly.

2. Mark Celentana, reviewed TCNJ’s model of “shared governance,” including structure, flow, policies and procedures etc. Governance documents were distribute and discussed in some detail.

3. Based on an understanding of the above, there was a discussion re: expectations for this Program Council.

Discussed committee goals and objectives for the year that are realistic and measurable.

Enhancement of the Campus Wellness Center – PEC

Discussed clearly including the integration of employee health and wellness

A needs assessment of faculty and staff health related issues

Improvement of communication and coordination of health programs

Addressing cleanliness and mold issues on campus

4. Continued review and discussion of Appendix E , “ List of Health Related Policies, Programs, Practices” from Steering Committee Report. Will continue to update and discuss list at subsequent meetings. Considered doing an annual list; also considered categorizing in a different manner, perhaps by department or office.

5. Mark Celentana will provide an executive summary of student health/wellness related data at next meeting