INTERNATIONAL EDUCATION PROGRAM COUNCIL

Wednesday, February 1, 2012

Meeting Minutes ~ APPROVED

**PRESENT:**

Abourahma, Heba

Aswani, Mehak [SGA]

Bessemer, Mary [SGA]

Choi, Seung Hee

Didi-Ogren, Holly

Fay, Kevin

Kardos, Judit

Mackie, Elizabeth

McCauley, Lawrence

O’Connor, Susan

Stauff, Jon

Yadavalli, Sunita

**EXCUSED:**

Sow, Moussa

**RETIRED FROM COUNCIL:**

Shenoda, Michael

**MINUTES:**

Approved with changes

 Motion: Elizabeth Mackie

 Seconded: Kevin Fay

**DISCUSSION POINTS:**

**1] Update [Jon Stauff]**:

* This semester, there are 101 students on Study Abroad programs as compared to the 60 students of two years ago. A quarter of these students are in Spain. As far as numbers, Spain is followed by the United Kingdom and Italy.
* Due to intensive language programs, the number of students going to Russia, China and Japan is growing. These are year-long programs.
* As far as short-term programs, the Greek program had to be cancelled today as only two students had enrolled.
* The J-Term had 14 students enrolled. There were some students concerns in respect to the administration and cost of the program; they did like having the option, though. In addition, there was one main academic concern: the short time frame. The time frame for the J-Term will be the same next year. However, it may change thereafter.
* In the Academic Leaders meeting, the President announced that there was a profit of greater than $80,000.
* The possibility of May-mester and Summer programs was raised.

**2] Budget Issues**

* Study-Abroad Programs = lost TCNJ revenue; currently TCNJ does charge a $400 maintenance fee [other models are being explored]
* Holly Didi-Ogren asked about state funding.
* Sunita Yadavalli noted that we do not receive any funding from the ISA or other such groups.
* Fiscal options
	+ Scholarships may be used for Study Abroad [except Stars 2].
	+ The Rutgers model was discussed, but Rutgers has a larger infrastructure.
	+ Susan O’Connor asked about the consortium model.

**3] Heidelberg Business Program:** The Center for Global Engagement has been trying to build this type of program at TCNJ. School of Business Dean William Keep is willing to have a faculty member go there to teach students.

**4] Diversity the TCNJ Student Body:** We want to see more international students at TCNJ.

**SUBCOMMITTEES:**

* Student Petitions [Members: Lawrence McCauley and Sunita Yadavalli]: There are current six petitions, but only one is complete so far. This subcommittee needs to meet soon. Jon Stauff will upload the new petitions. Jon will work with the subcommittee and will then share the subcommittee’s recommendations with the whole Council.
* Off-Campus [Members: Judit Kardos and Elizabeth Mackie; Ex-Officio Jon Stauff]: The petitions are due March 1, 2012; we are expecting four. Elizabeth Mackie will not review her own petition. We need to respond to these petitions by April 15, 2012.
* International Student [Members: Seung Hee Choi, Kevin Fay and Moussa Sow]: We reviewed the questionnaire to be distributed to the faculty. Holly raised the question about what our goal for the questionnaire is. Jon emphasized the need to identify the impact of international students on the classroom and on instruction/curriculum. Kevin noted that we will need the faculty’s support if we bring more international students to campus. We would still like to invite a representative of the Enrollment Management Planning Council to one of our IEPC meetings sometime in the near future. Kevin said that we should gather our data first and then invite both Enrollment Management and Residential Education to one of our future meetings. It is time to finish the questionnaire and send it out. Holly will check on any approvals that might be needed in order to send out a Qualtrics survey to all faculty members.
* Strategic Planning: This subcommittee will meet soon.
* We discussed an ad-hoc subcommittee for approving some current petition-based study-abroad programs; this idea was put on hold for now.

**OTHER BUSINESS:**

Seung Hee will go on maternity leave on March 10, 2012.

**NEXT MEETINGS:**

* Wednesday, March 21, 2012
* Wednesday, April 4, 2012 [Final Meeting]

Respectfully submitted by Susan O’Connor