Advising and Student Support Program Council

September 19, 2012

Minutes

Present:  Monica Jacobe, Stephanie Shestakow, Maggie Leigey, Ashley Borders, Don Hirsh, Tracy Kress, Alan Cohen, Lisa Angeloni

1. Elections were held.  MO’C will serve as chair, and Tracy Kress as Vice Chair.

1. Meeting times were set for the 1st and 3rd Wednesdays at 1:30

\*note, changed to 3rd Wednesdays only (with altered dates for Fall semester)

1. Charge to Program Council:

* 1. The charge to the council was discussed
	2. MO’C distributed the previous council’s recommendations to CPP from Fall 2011
	3. MO’C distributed a summary of items from that document that could potentially become policy recommendations (to go to CFA)
	4. An update was provided by M. Leigey and A. Borders regarding the new advising policy adopted last year by the faculty in the School of Humanities and Social Sciences (which was included in the council’s recommendations to CPP), and the use of the “advising syllabus” was discussed.

1. The following members indicated that they would do the following:
	1. M. Jacobe would consult with HSS to determine the status of any assessment that has been done on the new advising policies and procedures in HSS.

      \*note: M. Jacobe provided this update in an email

* 1. MO’C would distribute the “Best Practices in Advising at TCNJ” summary compiled years ago by the Advising Task Force
	2. MO’C would contact Deb Frank about the NESSE survey
	3. Additional items?...