Steering Committee

Minutes

February 19, 2014

**Attendance:** Jackie Taylor, Michael Robertson, Jennifer Palmgren, Marcia O’Connell, Matt Bender, James Day, Patricia Van Hise, Norma Garza, Rosa Zagari-Marinzoli, Tyler Liberty, Alex Brown, Devin Dimmig

1. **Minutes** of 12-04-13 and 02-05-14 were approved as submitted.
2. **Criminology Degree Designation Charge**

Steering **APPROVED** the draft charge to CAP.

**Action:** Jennifer Palmgren will forward the charge and accompanying documents to CAP.

1. **Blended and Compressed Format Courses – withdrawal of charge**

Jackie Taylor explained that educational technology is such a complex and rapidly changing field that the Interim Provost’s memo of December 2012 and the charge to CAP of February 2013 are already out-of-date. She would prefer that the charge be withdrawn in order that a more flexible policy can be crafted in the future.

Steering **APPROVED** the withdrawal.

**Action:** Jennifer Palmgren will communicate to CAP that the charge has been withdrawn.

1. **Protection of Children final recommendation**

Steering **REJECTED** the recommendation. Members saw three problems:

1. The definition of abuse is limited to sexual abuse and fails to follow NJ state policy.

2. The language of “emergent situations” is unclear. The policy should follow the clear language of the NJ state policy.

3. The covering memorandum does not adequately articulate why the interim policy that abuse must be reported to both the state agency and Campus Police was altered.

**Action:** Michael will write a memo to CSCC.

1. **Recording of Lectures final recommendation**

Steering **APPROVED** the recommendation.

**Action:** Michael will forward to Provost with a recommendation that the AFT be consulted before the policy is implemented. Jennifer Palmgren to research waiver that would be used that is mentioned in the memo.

1. **Student Feedback in special circumstances final recommendation**

Steering **APPROVED** the recommendation.

**Action:** Michael will forward to Provost with a recommendation that the AFT be consulted before the policy is implemented.

1. **Tenure and Promotion charge**

In discussion, the charge was revised. Steering **APPROVED** sending the revised charge to CFA.

**Action:** Michael and Jennifer will forward charge to CFA. Provost will go to CFA meeting on Feb. 26 to discuss the charge.

Respectfully submitted,

Norma Garza