**Faculty Professional Activities Form**

To be submitted to department chair/program coordinator by April 4

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Department/Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period Covered

**Section I - Teaching/Alternate Assignment Data – 18 FWH**

Notes: Teaching responsibilities for the next year to be summarized by the College based on information in the scheduling database as submitted by the chairs.

**Section II – Other Faculty Responsibilities -**

**A. Course/Curricular Design/Support and Advising/Mentoring – 3 FWH**

\_\_\_\_\_ Carrying a typical teaching and advising load.

\_\_\_\_\_ Have an alternative arrangement as described below.

**B. Scholarship or its equivalent – 3 FWH**

**\_\_\_ Scholarship** - *(normal expectation )*

Notes: Assumes that the faculty member is pursuing an active program of scholarship or creative activity in accordance with departmental disciplinary standards and as evidenced in the annual updated C. V.

**\_\_\_ Alternative Service -**

Notes: Faculty who are not actively pursuing a scholarly or creative program may choose to contribute to the College through alternative forms of service to be specified in consultation with the department chair and dean. This alternative arrangement is described below.

I have read this Faculty Activities Form.

(Signature of department chair/program coordinator)

I certify the proposed faculty workload plan for the upcoming academic year:

(Signature of dean)

Deans to submit forms to Academic Affairs by May 15