**Committee on Faculty Affairs Minutes**

**October 26, 2011**

Present: C. Alves, M. Bender, M. Gorman, D. Hunt, H. Hustis, J. Kang, B. McMahan, R. Morin, B. Rifkin, B. Strassman, S. Schreiner, R. Veenstra

Excused: T. Dietrich

Absent: M. Benoit

Minutes for October 12, 2011 were approved

Old Business

1. Discussion of Teacher-Scholar Preliminary Recommendation

The Committee made some small changes in wording and voted unanimously to move it to a final recommendation. J. Kang and M. Gorman will work on completing the supplemental materials needed to send it along to Steering.

CFA also discussed the question of how much personal data should be asked for in Qualtrics surveys. It agreed that surveys should ask for school and rank only.

1. Discussion of Modification of Duties Charge

The subcommittee shared its progress on the charge thus far.

1. Discussion of Faculty Conduct charge

The subcommittee shared its progress on the charge thus far.

1. Discussion of Program Leader Eligibility charge

The subcommittee plans to meet later this semester.

1. Discussion of the SOSA program review charge

CFA discussed at length the feedback received thus far from the campus community. The Committee agreed to dedicate the next meeting to discussing the Qualtrics survey results as well as the two open fora.

New Business

1. Discussion of charge to review the promotions process.

CFA discussed the charge and agreed to send a memo to Steering containing the following:

Review of the Reappointment, Tenure and Promotion Document should not occur until after the following three conditions have been met:

1) the definition of a Teacher-Scholar has been confirmed by the campus governance process

2) CFA has completed its review of departmental standards

3) both the definition of a Teacher-Scholar and the departmental Disciplinary Standards have been used in at least one Reappointment, Tenure and Promotion cycle.

1. Discussion of charge to review policies regarding Academic Speech.

CFA formed a subcommittee to begin work on this charge including R. Veenstra, M. Bender, M. Gorman, and R. Morin.

Respectfully submitted,

Matt Bender