CAP

Minutes for meeting, November 12, 2014

Present: K. Clark, J. Day, C. Dowling, W. Heisler, M. Huguet-Jerez, J. Johnson, M. Marino, D. Morales, J. Morrison, J. Palmgren, B. Rifkin, S. Monseau, A. Peel, B. Strassman, P. Ved

[1]A motion was made and seconded to approve the minutes from October as written. The motion was approved unanimously.

[2] The changes made to the grade appeals recommendation were discussed. Additional language was added to encourage students to speak to the instructor if they had concerns with assignment and course grades. The revised recommendation was approved unanimously.

[3] M. Marino introduced the CSPC draft policy on approval for certificates with a co-curricular component and it was discussed. A few concerns were raised about the inclusion of Signature Experiences. It was agreed that M. Marino would discuss the draft policy further with CSCC with a view to adding it to CAP’s recommendation on Certificate Programs. The wording of the CAP policy on the possibility of triple counting of courses towards majors, minors and certificates was also discussed and it was agreed that the draft policy would be reviewed at the next meeting.

[4] The Minor Approval process was discussed and it was agreed that W. Heisler would reword the policy to include revisions to make the policy simpler and clearer. The revised policy would be circulated via email before the next meeting. If there were no further discussions or revisions M. Marino would put the policy in recommendation format for the next meeting to approve.

[5] B. Strassman introduced the sub-committee draft of a preliminary recommendation regarding the ungraded option policy. It was discussed and it was agreed that the policy should be put in the form of a recommendation.

[6] M. Marino reported that testimony on the three charges have now been taken from most constituents. M. Marino will verify that all constituents have been given the opportunity to participate and CAP will work on final recommendations next semester using the testimony received.

[7] M. Marino brought an email regarding advisement of students who have switched major before they have an advisor in their new major. This was discussed and it was agreed that M. Marino would take this to Steering as it might form the basis for a new charge.

[8] M. Marino noted that CAP will meet next on December 10. .

[9] Meeting adjourned at 2:43 PM.